

**IT'S NOT AS HARD AS YOU THINK:
GRANTWRITING FOR SMALL SHOPS AND BEGINNERS**

Presented by:

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- I. Welcome and Introductions**
- II. Preparing for your grant proposal**
 - a. Researching your Funder**
 - b. Defining your project**
 - c. Researching the application**
 - d. attachments**
- III. Writing the proposal**
 - a. Understanding the flow of the grant**
 - b. How to approach the writing**
 - c. Jargon, active verbs, and specificity**
 - d. Outcome measure/ demographic data**
 - e. Proofreading and outside readers**
- IV. Budgets**
 - a. Budgeting terminology**
 - b. Fiscal years**
 - c. Budget narratives**
- V. Reporting**
- VI. Resources and Hand outs**