2025 NH Volunteer Engagement Mini-Grant (Round II)
Application Preview

IMPORTANT: *These questions are for your information only.*
All applications ***must be submitted*** *through the VNH online application system:*
https://volunteernh.smapply.io/

Please do not include links to webpages; the only content that will be reviewed is what you include in this application.

1. Is your organization using a fiscal sponsor/agent?

2. (If Yes) Your Organization Legal Name:

3. (If Yes) I certify that the fiscal sponsor/agent organization (whose information is given below) is aware that my organization is applying for this grant and is willing to accept the funds, should we be successful

4. Legal Applicant Organization Name

5. Organization type (Organization type must be one of the following to be eligible to submit an application.)
    - Nonprofit Organization
    - State/Local Government Agency
    - Educational Institution

6. Organization's Sam.gov Universal Entity Identifier (UEI):
   The applicant must have a valid UEI assigned by the time of application submission.

7. EIN

8. Organization's physical address

9. Organization's mailing address (if different)?

10. Primary Contact Name:

11. Primary Contact Phone:

12. Primary Contact Email:

13. Authorized Representative Name
    The Authorized Representative must be the person authorized to accept funds on behalf of your organization. This is typically the Executive Director (or similar position) but please follow your organization's policies and procedures.

14. Authorized Representative Title

15. Authorized Representative Email

16. Briefly describe your organization's mission and main activities. This information should include:
    a. Mission statement
    b. Area(s) where the organization operates
    c. Who/what the organization serves
    d. How your organization currently uses volunteers to support this mission.

17. I certify that my proposed activity does not directly or indirectly involve (or give the appearance of) prohibited activities as outlined in the 45 CFR § 2520.65.

Overview & Goals

1. **Previous Funding Limitation:** Does your organization currently have a NH Volunteer Engagement Project Grant OR did it already receive an FY25 Mini-Grant *(Please note that answering yes to either renders your organization ineligible to apply)*
    - Yes
    - No

2. The end date of this grant is July 15. All purchases and activities must have been completed within that timeframe. Generally, no extensions will be given.
    - Yes, I understand that I must complete all purchases and activities by July 15, 2025.

3. Funding purpose (only 1 selection allowed):
    - **Volunteer Management Technology**: Purchasing technology related to volunteer management. *Organizations cannot purchase recurring volunteer management software subscriptions with this grant.*
    - **Volunteer Outreach Costs**: Costs associated with outreach to recruit volunteers, including developing, producing, and distributing outreach materials and campaigns
    - **Volunteer Training(s)**: Costs associated with training volunteers (orientations, specific skills, leadership, etc.) including consultant and trainer fees, manual development, material printing, technology, space rental, etc.
    - **Volunteer Manager Training**(s): Costs associated with providing additional professional development training or certifications for your Volunteer Manager. Costs could include registration/travel to a professional development conference, costs to obtain Volunteer Management classes and certifications, etc.
    - **Volunteer Program Development/Improvement**: Costs (including purchases & consultant fees) associated with performing a program evaluation, needs assessment, or piloting new strategies for utilizing volunteerism to address community needs

4. How much funding are you requesting? Must be $1,000 - $4,000. You will be required to upload a detailed budget later on in the application.

5. Please describe the following (It should be clear to reviewers how the project aligns with the costs listed in the budget (to be uploaded in a future step)).:

    - Your proposed purchases for this mini-grant
    - Why this project is important for your organization and its mission.
    - If the proposed project supports a volunteer project focused on one of NH's state service plan priorities (Mental Health, Food Security, or Affordable Housing), please describe how*.(not required)*

6. Volunteer NH expects that applicants will request **only** what they reasonably expect to spend within the grant period. Please explain how you determined the total value of the item(s) you outlined above AND how you expect to spend the full award and complete all activities within the grant period.

7. What are your goals around these purchase(s) (people trained, volunteers managed, type of deliverables, etc.)?

8. How would these purchases improve your organization's capacity to recruit, retain, train, and/or manage volunteers in both the short and long term?

Demographics

(If your organization is using a fiscal agent/sponsor, please answer the following questions based on YOUR organization's information (not the fiscal sponsor's)

1. For the current fiscal year, what is your revenue budget?
    a. Less than $25,000
    b. $25,000 – $75,000
    c. $75,001 - $150,000
    d. $150,001 - $250,000
    e. $250,001 - $500,000
    f. $500,001 - $750,000
    g. $750,001 - $1,000,000
    h. More than $1,000,000

2. How many paid staff does your organization employ?
    a. No paid staff
    b. 1-5
    c. 6-10
    d. 11-20
    e. 21-50
    f. 51+

3. How many years has your organization been in existence?

4. What county(s) does your organization serve (choose all that apply)?
    a. We operate statewide
    b. Belknap
    c. Carroll
    d. Coos
    e. Cheshire
    f. Grafton
    g. Hillsborough
    h. Merrimack
    i. Rockingham
    j. Strafford
    k. Sullivan

5. On average, how many volunteers does your organization engage annually?

6. Has your organization received federal funding in the last five years?

7. Has your organization received any of the following grants from Volunteer NH?
    a. No, we have never received a grant from Volunteer NH
    b. AmeriCorps Planning Grant
    c. AmeriCorps Operational/Program Grant
    d. Volunteer Generation Fund (VGF) Mini-Grant
    e. Volunteer Generation Fund (VGF) Cohort Grant
    f. NH Volunteer Engagement Mini-Grant
    g. I don't know/Other

8. How did you hear about this funding opportunity?
    a. Volunteer NH e-newsletter
    b. Volunteer NH social media post
    c. Volunteer NH website
    d. NH Volunteer Engagement Network Basecamp Post
    e. Other: Please Describe

Final Certification

BEFORE YOU SUBMIT! Please review your work to ensure the following:

Your uploaded budget reflects only ONE of the allowable categories. Do not include a budget that has one from multiple categories (e.g. your budget includes outreach costs, such as boosted social media posts, AND costs to train recruited volunteers. Including both would very likely render your application ineligible for funding).

Your uploaded budget does not include any unallowable costs. Unallowable costs include staff time, volunteer stipends, volunteer background checks (unless in VERY specific

circumstances), and costs associated with prohibited activities, (such as partisan political activities). Review the Notice for specific ineligible costs.

The total funding request from Volunteer NH on your budget reflects the total funds requested on your application.

I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812.